

What Do Your State Reporting Reports Tell You?

Presented by:
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Overview

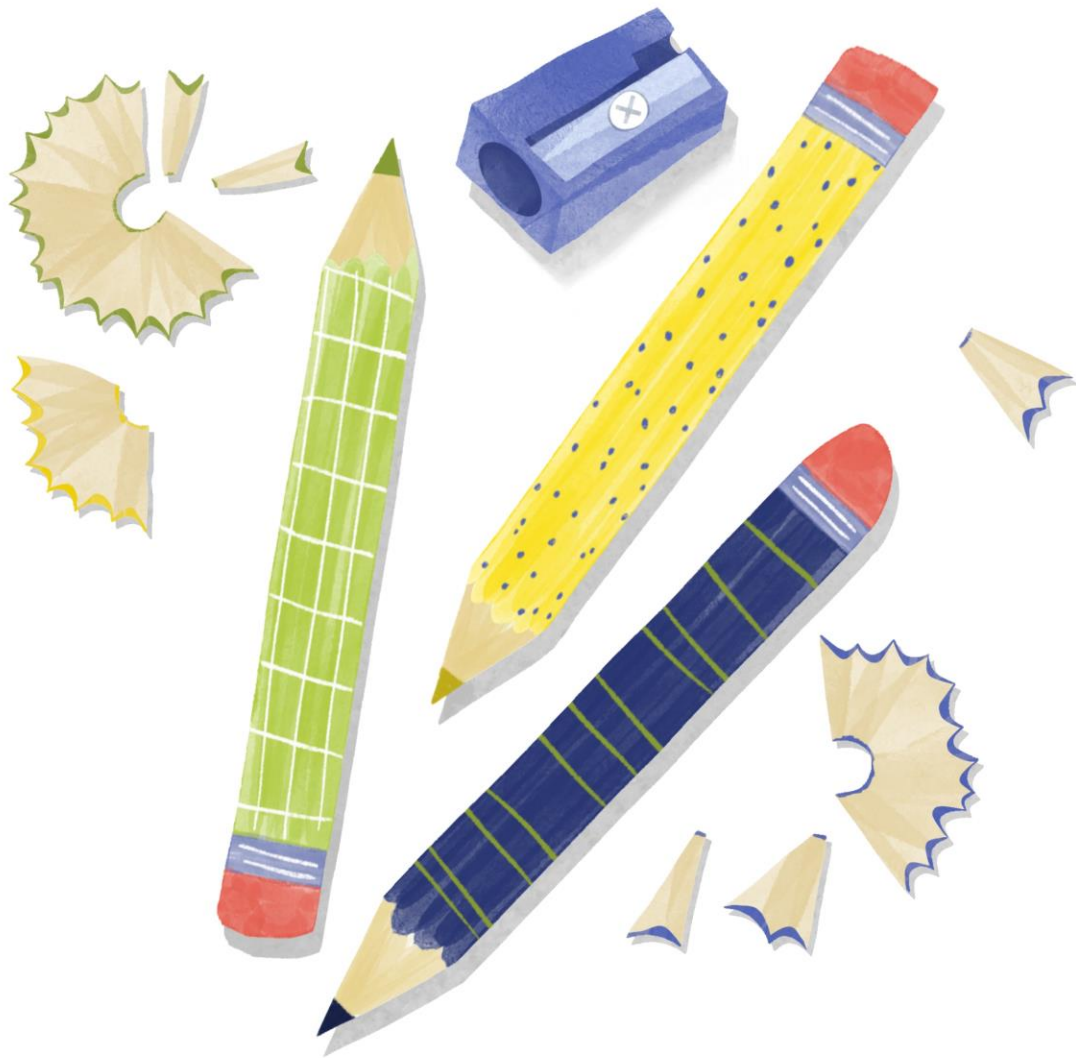
For each report topic:

- ❖ **Report Names, Descriptions, and Cycles**
- ❖ **Report Examples**
- ❖ **Data Source**
- ❖ **Steps and Best Practices to validate reports**

Overall Goal:

- ❖ **How to read and verify state reports.**





Enrollment Reports

Report Descriptions:

- **304 – Enrollment by District on October 1**
This report lists the counts of enrolled students by grade in the district on October 1st. Does not include resident codes X1, X and XX.
- **404 – Enrollment by School on October 1**
This report lists the counts of enrolled students by grade by building on October 1st. Does not include resident codes X1, X and XX.

Pulls in Reporting Cycle 2

Enrollment Reports



Example Enrollment on October 1 Report:

LEA: 0000		SCHOOL DISTRICT															
County:		Enrollment by District on October 1															
		2024 - 2025															
	GRADE TOTAL	WHITE		BLACK		HISPANIC		ASIAN		NATIVE AMERICAN / ALASKAN NATIVE		HAWAIIAN / PACIFIC ISLANDER		TWO OR MORE RACES		GENDER TOTALS	
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
K Enrollment	52	4	4	18	16	4	2	1						1	2	28	24
01 Enrollment	43	4		15	16	3	1		1					3		25	18
02 Enrollment	49	5	3	14	18	4	2							2	1	25	24
03 Enrollment	60	6	3	28	12	6	4							1		41	19
04 Enrollment	67	1	8	26	24	3	4				1					30	37
05 Enrollment	57	3	4	25	16	2	7									30	27
06 Enrollment	58	2	3	17	32	1	3									20	38
07 Enrollment	61	2	2	24	27	3	2							1		30	31
08 Enrollment	65	5	2	24	22	8	4									37	28
09 Enrollment	57	1	3	21	24	5	3									27	30
10 Enrollment	69	3	7	23	23	6	4		2					1		33	36
11 Enrollment	73	5	3	26	27	3	4	1	2					2		37	36
12 Enrollment	67	1		27	30	4	4							1		33	34
SM Enrollment	2			2												2	0
TOTAL ENROLLMENT	780	42	42	290	287	52	44	2	5	0	1	0	0	12	3	398	382

Enrollment Reports



Cognos - Team content > Student Management System > Demographics > General Demographics Reports - Report name: APSCN Enrollment Report

ENROLLMENT REPORT Enrollment Date: Oct 1, 2026

Enrollment Count		01	02	03	04	05	06	07	08	09	10	11	12	KF	Race Totals
Black	Males	1	1												2
	Gender Totals	1	1												2
Hispanic	Females				1	1					1				3
	Gender Totals				1	1					1				3
Native American	Males			1											1
	Gender Totals			1											1
Two or More	Females					1	1	1	2	1					6
	Males	2		1			1			1					5
	Gender Totals	2		1		1	2	1	2	2					11
White	Females	15	12	14	18	18	25	15	16	15	10	17	17	8	200
	Males	10	15	16	20	19	20	12	18	19	21	9	13	6	198
	Gender Totals	25	27	30	38	37	45	27	34	34	31	26	30	14	398
Grade Totals		28	28	32	39	39	47	28	36	36	32	26	30	14	415

Enrollment Reports



Data Source Information

- ❑ SIS student table contains data from eSchool:
 - Building
 - Registration
 - Entry / Withdrawal
 - Personal

- ❑ Enrollment Report looks for:
 - Enrolled = 'Y'
 - Grade levels K – 12

Child Nutrition Reports



Child Nutrition Reports



District Level and School Level Reports

Report Descriptions:

331 – District Child Nutrition

This report lists the meal status counts of students for the district as of October 1st.

431 – School Child Nutrition

This report lists the meal status counts of students per LEA as of October 1st.

Cycle 2 will pull student meal status counts for students active on October 1 while Cycle 3-7 will pull student meal status counts for students who are active as of the time of the build.

Child Nutrition Reports



Example Child Nutrition Report:

LEA:
County:

SCHOOL DISTRICT
District Child Nutrition
(Grades: K - 12)
2025 - 2026

Cycle: 2

Meal Status	Student Count	Oct 1 Enrolled	
Free	58	58	
Reduced	21	21	
Full-price Paid	105	105	
Free SNAP Direct Certified	47	47	
Free Medicaid Direct Certification	124	124	
Reduced Medicaid Direct Certification	13	13	
District Lunch Totals	368	368	(This total MUST = October 1 Enrollment)

For this school, each student counted on this report as eligible for free or reduced price meal status has a source document to verify that status. The source document can be either the name on a direct certification list, or a correctly approved application on file. The counts by category reflect only students currently enrolled in the school. Students have been correctly added or dropped prior to running this report.

Since going to an on-line system to claim reimbursement for meals, the Child Nutrition Unit no longer collects this report. To verify the free, reduced and paid eligible status numbers, the District can print the reports and keep them on file in the District.

Report Description:

357 – (Optional) District Student Meal Status Detailed List (Active & Inactive Students)

This report gives counts and a student listing by grade and meal status for students who have an entry withdrawal vector line row for the current school year. The enrolled column displays an "N" for students NOT enrolled October 1st.

Note: October 1 counts are pulled in Cycle 2 while Cycle 3-7 will pull student meal status counts for students who are active as of the time of the build.

Child Nutrition Reports



Example of District Student Meal Status Detailed List:

The first page of this report is a counts section broken down by grade and meal status.

School District Name

LEA: 1234000

District Student Meal Status Detailed List (Active & Inactive Students)(Optional)

Cycle: 6

County: ASHLEY

2024 - 2025

		MEAL STATUS CODES						
GRADE	ENROLLED?	1	2	3	4	5	6	TOTALS
P	N	8	1	4				13
	Y	40	17	57	25			139
K	N	6		12	3			21
	Y	55	19	34	29			137
01	N	2		7				9
	Y	34	11	41	27			113
02	N		1	9	2			12
	Y	44	13	26	24	1		108
03	N	3		10	3	1		17
	Y	19	7	28	34	28	3	119

Child Nutrition Reports



Example of Detail Section:

Additional pages of this report contain student details by grade with meal status.

GRADE	STUDENT NAME	STATE ID	MEAL STATUS	ENROLLED?
01	Tucker, Tanya	1234567890	1	N
01	Washington, George	2345678901	1	
01	Wright, Orvell	3456789120	1	
01	Yin, Stanley	4567890123	1	
01	Young, Tabitha	5678901234	1	N
Grade 01 Totals: 97			Meal Type 1: 57 Meal Type 2: 0 Meal Type 3: 0 Meal Type 4: 20 Meal Type 5: 20 Meal Type 6: 0	Enrolled: 83 Not Enrolled: 14

Child Nutrition Reports

Data Source Information

SIS student table contains data from
eSchool:

- Building
- Registration
- Entry / Withdrawal
- Personal
- Meal Status Program

Child Nutrition Reports look for:

- Enrolled = 'Y' (Oct 1) / Not Oct 1 –
Enrolled 'Y' and withdrawal date is
blank

Grade levels K – 12

Verifying the Child Nutrition Reports:

During Cycle 2, Meal Status is determined for all students enrolled on October 1 based on the meal status in effect on that date. This information is defined by the Meal Status Program dates.

Cognos - *Team content > Student Management System > Demographics > State Reporting Information*

Report Name: APSCN Meal Status Report for Selected Date

For cycle 2, the report should be run with the prompted date of October 1.

For cycle 3-7, the report should be run with the prompted date as the current date of the latest SIS Build.

Child Nutrition Reports



Verifying the District Student Meal Status Detailed List Report:

- Check with Food Service Personnel
- Cognos -*Team content > Student Management System > Demographics > State Reporting Information*

Report Name: APSCN Meal Status Report for Selected Date

When running this Cognos report, a blank column signifies there are students missing a meal status value.



Grade/M Meal Status		01	04	05	06	Totals
01		9	4	10	3	26
02		14	3	9		26
03		10	7	15	1	33
04		8	7	7		22

Attendance Reports



Attendance Reports



Report Descriptions:

301 – District Quarterly Superintendent's Attendance

This report lists the ADT (Average Daily Transported), ADA (Average Daily Attendance), and the ADM (Average Daily Membership) for the current quarter only.

401 – School Quarterly Superintendent's Attendance

This report lists the ADT (Average Daily Transported), ADA (Average Daily Attendance), and the ADM (Average Daily Membership) for the current quarter only.

Cycles: 3, 5, 6, & 7

Attendance Reports



Example Quarterly Superintendent's Attendance Report:

School District Name						
School Quarterly Superintendent's Attendance						
(FOR CALCULATING ADT, ADA, AND ADM)						
LEA: 1234001	ELEMENTARY SCHOOL				2024 - 2025	Cycle: 5
					County: DREW	
1	2	3	4	5	6	7
DAYS IN QTR	DAYS PRESENT TRANSPORTED	DAYS PRESENT NON-TRANSPORTED	DAYS ABSENT	ADT * 2/1	ADA 2+3/1	ADM * 2+3+4/1
43.00	14,099.00	43.00	945.00	327.88	328.88	350.86
Pre K only:	2,580.00	0.00	0.00	60.00	60.00	60.00

NOTE: Pre K ADM does not figure into total ADM for purposes of funding.

* USED TO CALCULATE STATE FUNDS

RESIDENT STUDENTS ARE THOSE WHO:

- RESIDE AND ATTEND SCHOOL IN THIS DISTRICT
- HAVE BEEN LEGALLY TRANSFERRED TO THIS DISTRICT
- ARE CONSIDERED SPECIAL EDUCATION STUDENTS WHO RESIDE IN THIS DISTRICT BUT ATTEND A NON-PUBLIC SCHOOL UNDER A TUITION AGREEMENT
- RESIDE IN THIS DISTRICT BUT ATTEND ANOTHER PUBLIC SCHOOL UNDER A TUITION AGREEMENT

Attendance Reports

Report Descriptions:

302 – (Optional) District Superintendent's Attendance by Grade

This report lists a breakdown of the ADM, ADA, and ADT by grade for the current attendance quarter.

402 – (Optional) School Superintendent's Attendance by Grade

This report lists the breakdown of the ADM (Average Daily Membership) and ADA (Average Daily Attendance) by grade.

Cycles: 3, 5, 6, & 7



Attendance Reports

Example Superintendent's Attendance By Grade Report:

School District Name

LEA:	School Superintendent's Attendance by Grade (Optional)						Cycle: 6
	ELEMENTARY SCHOOL						County: STONE
		2025 - 2026					
1	2	AVG DAILY MEMBERSHIP			AVG DAILY ATTENDANCE		
		TRANS	NON-TRANS	TOTAL	TRANS	NON-TRANS	TOTAL
1	2	3	4	5	6	7	8
KINDERGARTEN	40.00	16.00	0.00	16.00	14.93	0.00	14.93
GRADE 1	40.00	10.00	1.00	11.00	9.21	1.00	10.21
GRADE 2	40.00	13.00	3.00	16.00	12.20	2.93	15.13
GRADE 3	40.00	14.00	0.00	14.00	13.21	0.00	13.21
GRADE 4	40.00	21.00	2.00	23.00	19.95	1.98	21.93
GRADE 5	40.00	7.00	1.00	8.00	6.64	1.00	7.64
GRADE 6	40.00	18.00	0.00	18.00	17.01	0.00	17.01
GRADES K-6	40.00	99.00	7.00	106.00	93.15	6.90	100.05
GRADES K-12	40.00	99.00	7.00	106.00	93.15	6.90	100.05
GRADES K-12, EE, SS, SM	40.00	99.00	7.00	106.00	93.15	6.90	100.05

This report includes all pupils who attended school in this district, resident and special education pupils who attended approved non-public schools under a tuition agreement between the respective schools.)

Run: 5/26/2026 9:23:38 AM

RPT402 - SIS (CERTIFIED)

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Attendance Reports

Report Descriptions:

303 – District Quarterly Averages Superintendent's Attendance

This report lists the average ADT (Average Daily Transported), ADA (Average Daily Attendance), and the ADM (Average Daily Membership) district wide for the number of **quarters completed** thus far in the fiscal year.

403 – School Quarterly Averages Superintendent's Attendance

This report lists the average ADT (Average Daily Transported), ADA (Average Daily Attendance), and the ADM (Average Daily Membership) school wide for the number of **quarters completed** thus far in the fiscal year.

Again, the Cognos report APSCN ADA/ADM report can be used to verify data.

Cycles: 3, 5, 6, & 7



Attendance Reports

Example Quarterly Averages Superintendent's Attendance Report:

School District Name						
LEA: 1234000		District Quarterly Averages Superintendent's Attendance				Cycle: 6
County: ASHLEY		2024 - 2025				
	DAYS PRESENT TRANSPORTED	DAYS PRESENT NON-TRANSPORTED	DAYS ABSENT	ADT	ADA	ADM
3 QUARTER AVERAGE	180,607.20	9,252.03	13,803.82	1,378.70	1,449.31	1,554.68

School District Name						
LEA: 1234000		District Quarterly Averages Superintendent's Attendance				Cycle: 7
County: ASHLEY		2024 - 2025				
	DAYS PRESENT TRANSPORTED	DAYS PRESENT NON-TRANSPORTED	DAYS ABSENT	ADT	ADA	ADM
4 QUARTER AVERAGE	242,280.98	12,465.38	18,257.38	1,361.12	1,431.15	1,533.73



Attendance Reports

Report Description

305 - District Detail List of Student Attendance (Optional)

This report lists detailed student attendance totals whether they are included in or excluded from ADM.

Cycles: 3, 5, 6, & 7



Attendance Reports

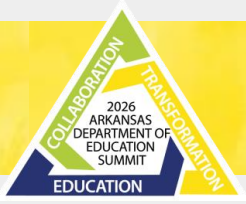
Example District Detail List of Student Attendance Report:

LEA: 12340000		SCHOOL DISTRICT				Cycle: 6					
		District Detail List of Student Attendance (Optional)				County: ASHLEY					
ELEMENTARY SCHOOL		2024 - 2025									
STUDENT ID	HISPANIC	RACE	GENDER	RESIDENT CODE	ENTRY CODE	T / N	DAYS PRESENT	DAYS ABSENT	TOTAL DAYS	ADA	ADM
Grade Level 03											
██████████	N	W	M	R	E1	T	43.00	0.00	43.00	1.00	1.00
██████████	N	W	F	R	E1	T	42.00	1.00	43.00	0.98	1.00
██████████	N	W	M	R	E1	T	38.00	5.00	43.00	0.88	1.00
██████████	N	W	M	R	IS	T	28.50	9.50	38.00	0.66	0.88
██████████	N	W	M	R	E1	T	34.50	8.50	43.00	0.80	1.00
██████████	N	W	F	R	E1	T	37.00	6.00	43.00	0.86	1.00
██████████	N	W	F	R	E1	T	37.50	5.50	43.00	0.87	1.00
██████████	N	W	M	R	E1	T	42.50	0.50	43.00	0.99	1.00

Total Days column is the total number of days the student was enrolled in the quarter. The value in this column will be equal to the total number of days in the quarter for most students.



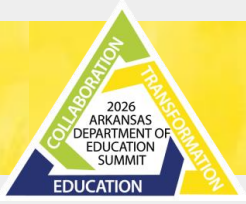
Attendance Reports



Data Source Information

- SIS student table contains data from eSchool:
 - Building
 - Registration
 - Entry / Withdrawal
 - Personal
- SIS student attendance tables from eSchool:
 - Registration
 - Building
 - Personal
 - Calendar
- Attendance Reports looks for:
 - Status = Active and Inactive
 - Resident codes NOT IN (C, S)
 - Grade levels K – 12 (rpt301)
 - Grade level 'P' is included in rpt401

Attendance Reports



Verifying the Quarterly Superintendent's Attendance Report:

- **Cognos** - *Team content > Student Management System > Attendance > Day View Attendance*

Report name: APSCN ADA/ADM Report

On the Start and End Date prompts, enter the appropriate date range.

This report may not match exactly the SIS Report but is normally very close. It does eliminate any students with a residency code of 'X1', 'X', and 'XX' in the ADM/ADA calculations of this report. It does NOT take into account any students with Part-Time ADM percentages.

To locate part-time students and those with residency codes not included in ADM use report the APSCN Residency Report, found under *Team content > Student Management System > Demographics > State Reporting Information*.



Student Status Information Reports

Student Status Information Reports

Report Descriptions:

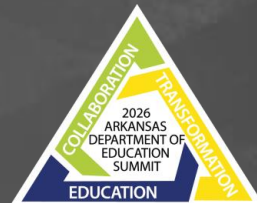
334 – District Student Status Information

This report lists Student Status counts for all active students in the district as of the day of the cycle build.

434 – School Student Status Information

This report lists Student Status counts by school LEA for active students in the district as of the day of the build.

Cycles: 2, 3, 4, 5, 6, & 7



Example of Student Status Information Report:



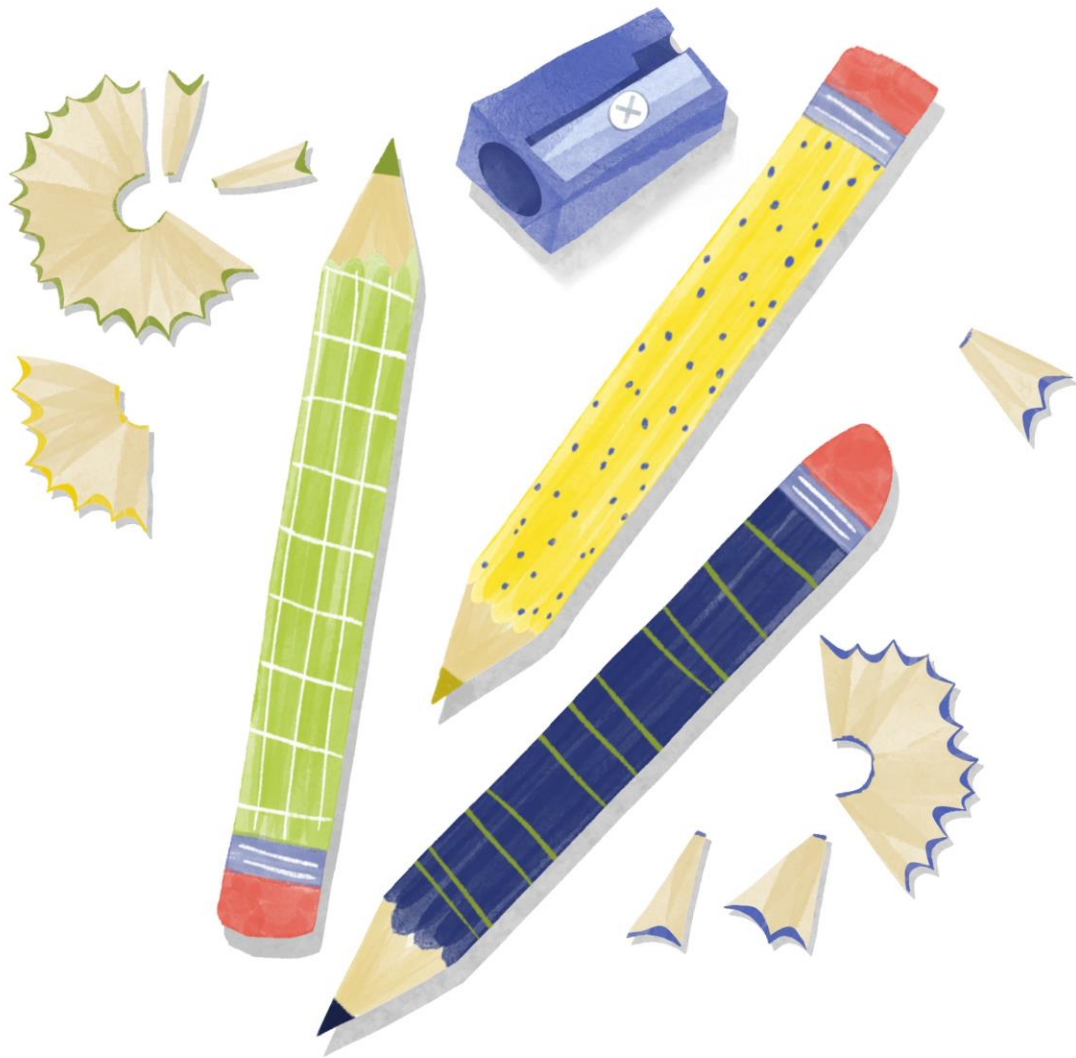
District Student Status Information			
LEA:		ACTIVE STUDENTS ONLY (K - 12)	
County:		2025 - 2026	
		Cycle: 2	
STUDENT STATUS COUNTS			
Gifted/Talented	40	Consolidated LEA	0
Special Education	73	Displaced District	0
Foreign Exchange Student	1	Displaced State	0
Handicapped	19	English Language Learner	7
Migrant	4	Language Minority Student	12
Immigrant	1	AAA Activity (Gr 12, cycle 7 only)	0
Title III	0	School Based Health Ctr	0
Married	0	CPR Training	52
Single	363	Alternate Pathway	0
Orphans	0	Single Parent Status	1
Foster Children	2	Smart Core Waiver (Cycles 2 and 7 only)	10
Title I (Counts are from Certified Cycle 2)	363	Alternate Income Verification Form	0
Student Instructional Option			
Onsite / Traditional Learning [1]	362	Hybrid / Blended Learning [3]	0
Virtual / Remote Learning [2]	1	N/A (No Show / No Activity) [4]	0
Total Student Count			363
Military Dependent Description			
10 - National Guard – US Army		Dependent Count	
13 - Not Applicable		1	
Total Military Dependent Count		362	
Total Non-Military Dependent Count		1	

Student Status Information Reports

Data Source Information

Gifted/Talented	SIS/Misc Items > GT = Yes	Consolidated LEA	SIS/Misc Items > Has a Value
Special Education	School Age Program is Active	Displaced District	SIS/Misc Items > Has a value
Foreign Exchange Student	Academic > Citizen Status = FE	Displaced State	SIS/Misc Items > Has a value
Handicapped	Personal > 504 Plan = Y	English Language Learner	ELL > ELL Entry/Exit = Yes
Migrant	Personal > Migrant = Y	Language Minority Student	Personal > ESL = Yes
Immigrant	Personal > Immigrant = Y	AAA Activity (Gr 12, cycle 7 only)	SIS/Misc Items > AAA Activity = Yes
Title III	SIS/Misc Items > Title III = Y	School Based Health Ctr	SIS/Misc Items > SBHC = Yes
Married	Contact Relationship Code = X - Spouse	CPR Training	SIS/Misc Items > CPR Training = Yes
Single	Contact Relationship Code < > X - Spouse	Alternate Pathway	SIS/Misc Items > Alternate Pathway = Yes
Orphans	Contact Relationship Code = O – Orphanage for Guardian/Priority 1	Single Parent Status	SIS/Misc Items > Single Parent = Yes
Foster Children	Contact Relationship Code = T – Foster Parents for Guardian/Priority 1	Smart Core Waiver (Cycles 2 and 7 only)	SIS/Misc Items > Smartcore Waiver = Yes





ALE Reports

Report Description:

441 – Alternative Learning (ALE) Days

This report lists the students who have been or are currently enrolled in ALE curriculum during the current school year.

The end date indicates the date the student exited the ALE program OR the end of the current quarter date if the student is still active in ALE.

Cycles: 3, 5, 6, & 7

ALE Days Report

Example Alternative Learning (ALE) Days Report:

School District Name						
LEA: [REDACTED]		Alternative Learning (ALE) Days			Cycle: 5	
MIDDLE SCHOOL		2024 - 2025			County: DREW	
District Student ID	State Student ID			Traditional		Hybrid
				Non-Consecutive Days	20 or More Consecutive Days	20 or More Consecutive Days
[REDACTED]	[REDACTED]	08/12/2024	12/20/2024	0.00	87.00	0.00
[REDACTED]	[REDACTED]	12/04/2024	12/20/2024	13.00	0.00	0.00
[REDACTED]	[REDACTED]	12/05/2024	12/20/2024	12.00	0.00	0.00
[REDACTED]	[REDACTED]	10/30/2024	12/02/2024	19.00	0.00	0.00
Total Days in ALE				44.00	87.00	0.00



Data Source Details:

Curriculum information is derived from the Curriculum program, utilizing both the program value and the entry and exit dates to collect information for the report.

Program values include AE(ALE Traditional) or AH (ALE Hybrid)

Verifying the Alternative Learning (ALE) Days Report:

A student's ALE Days are pulled from their eSchool Curriculum program. While the below Cognos reports can be run to quickly identify data entered on a student, district staff must know that the program dates have been entered correctly.

Cognos - *Team content > Student Management System > Demographics > State Reporting Information*

Reports:

APSCN ALE Student FTE

APSCN ALE Student List

ALE Annual Report



This information must be updated every year!!

Division of Elementary and Secondary Education (DESE)
Statewide Information System

Signed in as lynda.burt | [ADE](#) | [ADE Data Center](#) | [SIS](#) | [Logout](#)

Home

Resources

Update Data

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Certified Reports

Data Quality Checks

Salaries and FTE

Error Guide

Report Descriptions

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SIS Administration

Import Data

LEA:

LEA Profile

eSchoolPlus

eFinancePlus

Home > Update Data > LEA Profile > Ale

ALE (Annual Report)

+ Add new record

Refresh

General Curriculum ▾	Ale Intervention	Ale GED	Ale Ratio	Ale Program	Workforce / Career Center	Ale Participation Count	Ale 12th Grade Graduation Count	
25	0	0	Y	Y	1	29	0	Edit Delete

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Version 1.3508.0.23939

LEA Profile-ALE



[Home](#) > [Update Data](#) > [LEA Profile](#) > Ale

ALE (Annual Report)

Hover over the field information area:

Last updated 6/11/2026 10:20:09 AM

(Hover over labels for details.)

ALE students returned to General Curriculum.

1

Count of graduates who had ALE Intervention

0

The number of students enrolled in an ALE program who returned to the regular educational environment. (AS0045)

Count of ALE students who earned a GED?

0

Count of ALE Students who dropped out

0
(New)

Count of ALE students requiring Math and/or ELA help.

2
(New)

Count of ALE students with improved grades.

2
(New)

ALE Annual Report

Example Alternative Learning (ALE) (Annual Report) Report:

School District Name			
LEA: 12340000	Alternative Learning (ALE) (Annual Report)		Cycle: 7
County: ASHLEY	2024 - 2025		
ALE Students In General Curriculum	2	Graduates with ALE Intervention?	11
ALE Students Received GED?	0	ALE Students Who Dropped Out	5
Exited Prior Year and Returned	2	Exited Current Year and Returned	2
ALE Separate Program?	Y	ALE Non-Punative Program?	Y
ALE Paraprofessional Count	0	ALE Ratio	Y
Consortium Partnership?	Y	ALE Funds	\$131,455.00
Number of ALE Graduates	10	12th Grade ALE Participation	10
Workforce Career Centers	0		
Students In ALE Due To ...		ALE Students With ...	
... Lack of Proficiency	7	... Improved Proficiency	4
... Non-Attendance	13	... Improved Attendance	5
... Lack of Credits	8	... Increased Credits	6
ALE Technical Visit Within 3 Years?	N	Technical Visit Date	2018/10/30



Report Description:

480 – Alternative Learning (ALE) Student Courses

This report shows the ALE courses the student is enrolled in, organized by school.

Cycle: 7

ALE Student Courses Report



Example Alternative Learning (ALE) Student Courses Report:

LEA: **W HIGH SCHOOL** **Alternative Learning (ALE) Student Course** **Cycle: 7**
2025 - 2026 **County:**

		- - - - - C O U R S E - - - - -				
STUDENT ID	GRADE	NUMBER	SECTION	DESCRIPTION	MINUTES	TYPE
	09	410000	41000A2	ALE English 9	50	ALE
	09	410000	41000A2	ALE English 9	50	ALE
	09	423000	42300A1	ALE Phys Science	50	ALE
	09	423000	42300A1	ALE Phys Science	50	ALE
	10	410000	41000A2	ALE English 9	50	ALE
	10	410000	41000A2	ALE English 9	50	ALE
	10	410000	41000A2	ALE English 9	50	ALE
	11	412000	41200A1	ALE English 11	50	ALE
	11	420000	42000A1	ALE biology	55	ALE
	11	470000	47000A1	ALE American Hist	50	ALE

REPORT TOTAL (UNIQUE VALUES) 10

ACTUAL NUMBER OF RECORDS IN REGISTER (INCLUDES DUPLICATES) 30

Run: 6/18/2026 2:28:03 PM

RPT480 - SIS (UNCERTIFIED)

Page: 2 of 2

ALE Student Courses Report



Verifying the Alternative Learning (ALE) Student Courses Report:

The Cognos report listed below is a very good asset to verify student's alternative learning data is accurate. The report will list any student coded as alternative learning along with their courses and course minutes. Since the minutes are used for ALE funding, it is important to know that all pieces of the puzzle have been entered correctly.

Cognos - *Team content > Student Management System > Scheduling > State Reporting Information*

Report Name: APSCN ALE Schedules With Minutes

Useful Resources



- ❖ SIS Handbook
- ❖ SIS Handbook Portal
<https://adedata.arkansas.gov/sis/Home/sishandbooks>
- ❖ Report Descriptions tab within SIS database
- ❖ Cognos Report Descriptions (APSCN website)

Report Descriptions Tab within SIS Database



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Home

Welcome to the **ADE Statewide Information System**. This site allows Arkansas school districts to manage their SIS cycle submissions.

Resources

- [Dashboard](#) – A summary of cycle activities performed for the school district
- [SIS Cycle Instructions](#) – General cycle instructions for Web-based system
- [SIS Handbook 2025-26](#) - SIS Manual for school year 2025-26
- [eSchoolPlus Data Dictionary](#) - List of eSchoolPlus tables used to supply data to SIS
- [eFinancePlus Data Dictionary](#) - List of eFinancePlus tables used to supply data to SIS

Update Data

- Maintain your district’s source data systems:
- [LEA Profile](#) - Update data fields not contained in eSchoolPlus or eFinancePlus (such as buses and contact persons).
 - [eSchoolPlus](#) - Instructions for accessing your district’s eSchoolPlus student management system.
 - [eFinancePlus](#) - Instructions for accessing your district’s eFinancePlus financial management system.

Submit Data

Build your cycle submission from your district’s source data systems, run validation checks, and submit the cycle to the state.

Errors

View a list of possible Build and Validate error messages.

Report Descriptions

View a list of reports with descriptions.

Certified Reports

Run reports against past cycles already submitted to the state.

Salaries and FTE

Extract, manage and verify district's Salaries and FTE data at any time.

Cognos Report Descriptions



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**Arkansas Public School Computer Network**
A service provided by Arkansas Department of Education


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Questions?

