



MILESTONES

Navigating Licensure Updates, Pathways & Progress Points

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Session Overview



Where Arkansas educator licensure stands today and how to move every candidate to full licensure.

- The legal landscape the laws driving recent change
- The data: unlicensed teachers and the gaps we must close
- A strategic framework centered on preservice teacher completion
- The progress points every candidate moves through: entry, testing, clinical practice, and the year-long residency
- The pathways to full licensure including Teacher Licensure Plans (TLPs) and alternative routes
- District Portal walk-through and actionable next steps for district leaders and preparation providers

1

Licensure Updates: The Legal Landscape

The statutory and rule changes shaping how Arkansas recruits, prepares, licenses, and supports educators.





What changed and why

- The Arkansas LEARNS Act (Acts 2023, No. 237) reshaped how educators are recruited, prepared, and supported — including yearlong residencies (Ark. Code Ann. § 6-17-2901 et seq.)
- State Board rules were modernized into the current Rules Governing Educator Licensure (6 CAR pt. 180)
- A tiered licensure system spans permits, provisional, standard, and advanced (Lead and Master Designations) licenses (Ark. Code Ann. § 6-17-402(c))
- Science-of-reading expectations are now built into licensure under the Right to Read Act (Ark. Code Ann. § 6-17-429)
- **The goal: a stable, fully qualified workforce every classroom led by a prepared, supported teacher**



Act 304

Effective with the 2025–2026 school year (Act 304 of 2025), waivers of licensure are no longer available to public school districts.

- Replaces Act 1240 waivers, School of Innovation waivers, and Emergency Teaching Permits (ETPs)
- These are replaced by Teacher Licensure Plans (TLPs) — a structured, time-limited route to full licensure
- Reframes the question from “waive the requirement” to “plan the path to meeting it”
- See Commissioner’s Memo LIC-25-011, “Teacher Licensure Plans for 2025-2026”

Bottom line: Every unlicensed teacher of record now needs a named, monitored plan to full licensure.



Commissioner's Memo LIC-25-011

Teacher Licensure Plans for 2025–2026

- The operational guidance districts use to implement Act 304
- Defines who needs a Teacher Licensure Plan and how districts request one
- Establishes the annual approval cycle and the three-year limit
- Anchors the plan types, eligibility tiers, and monitoring expectations covered in this session
- Cannot be held if an applicant has ever held a provisional license.

COMMISSIONER'S MEMO

LIC-25-011

Teacher Licensure Plans
2025–2026

*Division of Elementary &
Secondary Education*



The tiered licensure system

One framework, multiple entry and advancement points — Ark. Code Ann. § 6-17-402(c); 6 CAR pt. 180.

- Aspiring Teacher permit — up to one academic year (§ 6-17-402(c)(1)(G))
- Provisional license — held while completing an approved pathway
- Standard license — renewable, valid five years (6 CAR § 180-501)
- Lead Educator and Master Educator Designation — for experienced educators who have completed a specific designation pathway.



Reading is part of licensure

- The Right to Read Act requires educators to hold proficient or awareness-level knowledge of scientific reading instruction for employability (Ark. Code Ann. § 6-17-429)
- First-time K–6 and special education K–12 candidates must pass a stand-alone science-of-reading assessment (Ark. Code Ann. § 6-17-402(c)(2))
 - Candidates in alternative pathways must pass the same assessment to convert a provisional license to a standard license
- Educator preparation programs must publicly document how they teach reading using scientific, structured-literacy methods
 - These programs are audited on a 3-year rotation through the Science of Reading Audits.



Reading is now part of licensure

- Documentation of Awareness or Proficiency

Science of Reading

Awareness: Yes (from AEELS)

Proficiency: No

- All Proficiency marked in AEELS that states (SIS) is data entered by the district and cannot be utilized for licensure.
- All Proficiency marked in AEELS that states (EPP) or (AEELS) is entered through documentation of Phase I and Phase II of a Proficiency Pathway.
- Licensure cannot be granted for a Proficiency status that is marked (SIS).
 - Documentation of Phase I and Phase II must be provided to obtain a license.
 - Observations that occur after an individual starts a program or tests out will not count as Phase II of a Proficiency pathway.



What is something that you just learned or what is something you still want to know? Take a few minutes to jot down some notes.

2

The Data: Unlicensed Teachers & Critical Gaps

Understanding where — and why — classrooms lack a fully licensed teacher of record.

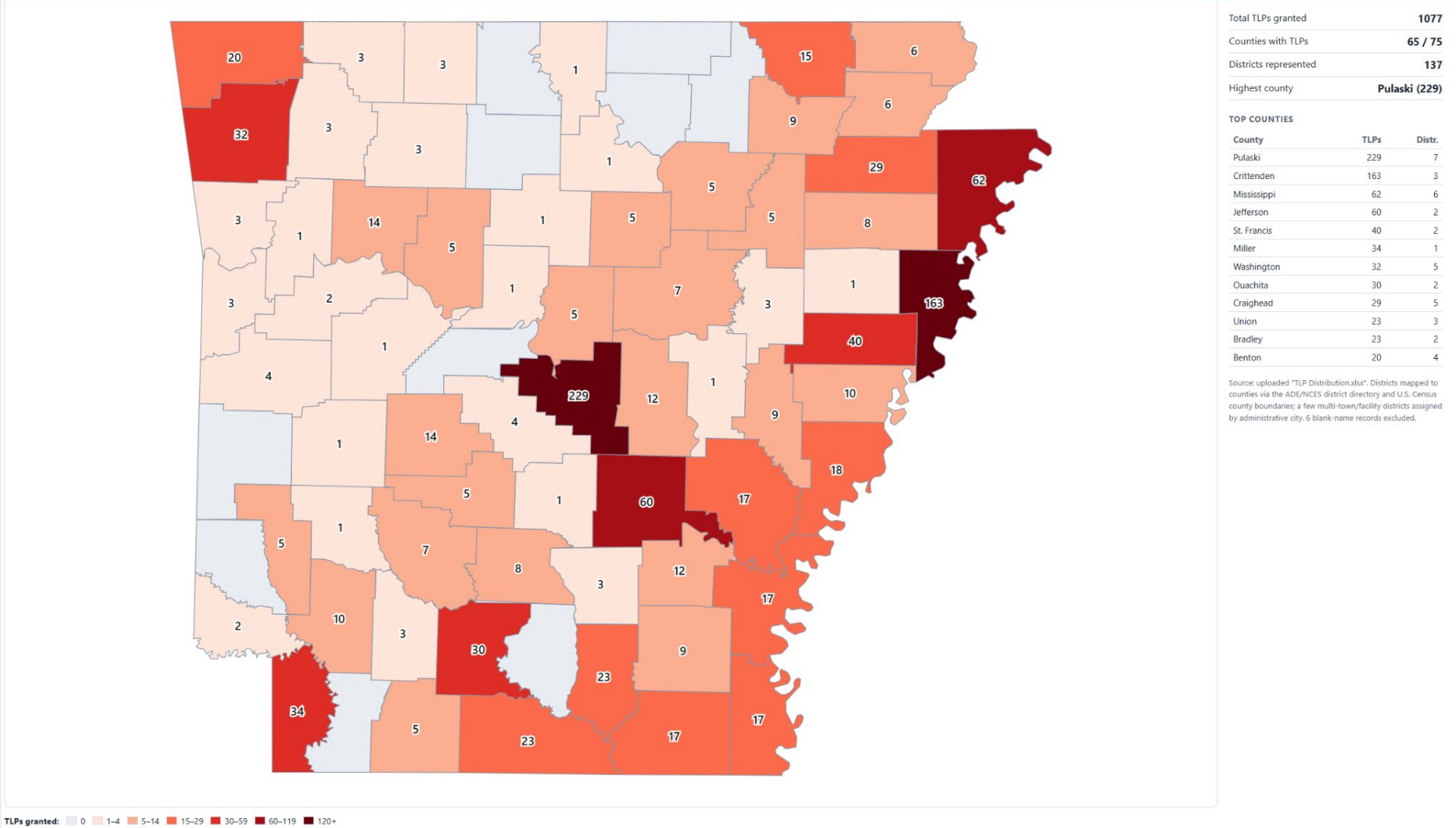


Where the gaps are

- Unlicensed teacher of record — teaching under a Teacher Licensure Plan 3%
- By content area — hardest-to-fill: special education, secondary math & science, world languages
- By region — rural and high-need districts carry the largest share
- By pathway stage — entered but not yet through testing or clinical requirements

The opportunity: most “unlicensed” educators are already in classrooms, partway through the pipeline — which is exactly why a completion-focused strategy works.

Where the gaps are-TLPs granted





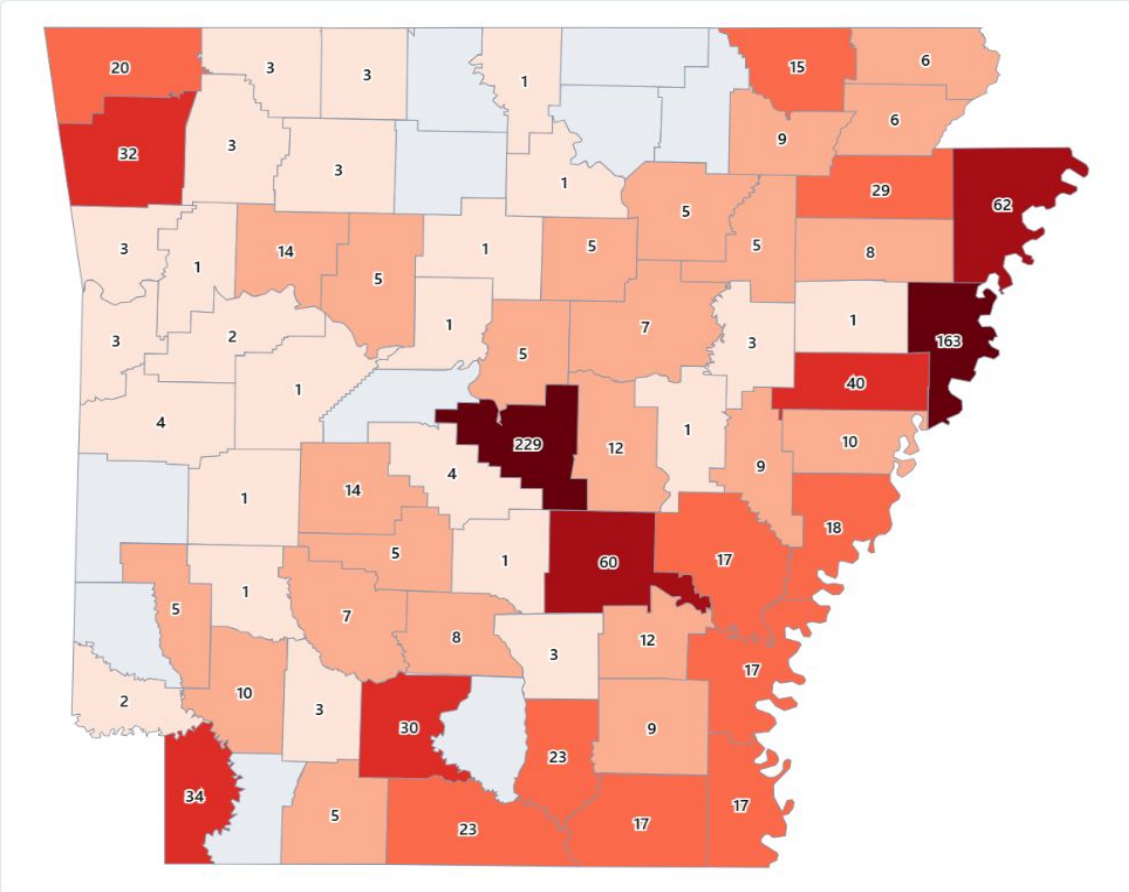
Where the gaps are-TLPs granted in Geographic Shortage Areas

Arkansas TLP Supply vs. Geographic Teacher Shortage — County Comparison

Left: Teacher Licensure Permits (TLPs) granted per county (your data). Right: the 2025-2026 State Geographic Shortage tier per county (from the uploaded ADE/EEF shortage map; each county shown at its highest-need district tier). The table cross-references the two to flag where permit activity aligns with — or lags — identified shortage need.

1 • TLPs Granted by County

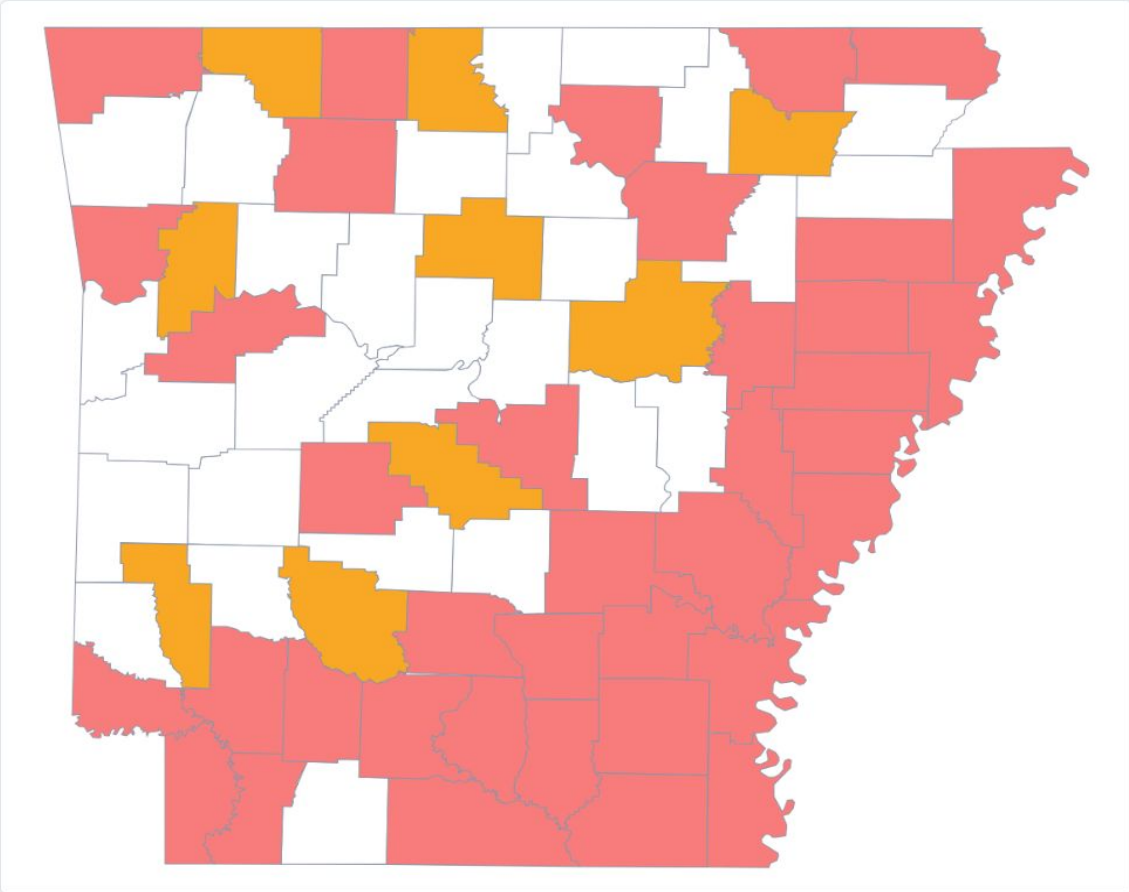
Darker = more permits. Number = county TLP total.



TLPs: 0 1-4 5-14 15-29 30-59 60-119 120+

2 • Geographic Shortage Tier by County

2025-2026 State Geographic Shortage Areas (3-yr supply/demand avg).



Need: High (≥20% or High-Need Coop) Moderate (≥15%) Adequacy (<15%)

936 / 1077

TLPs granted in shortage counties (87% of all TLPs)

899

TLPs in High-Need counties

16

Shortage counties with strong TLP activity (≥15)

31

Shortage counties with low TLP activity (<15) — priority gaps



What observations can you make concerning the data around TLPs and Geographic Shortage Areas?



Where the gaps are-TLPs granted

TLPs AWARDED, GROUPED BY SUBJECT SHORTAGE TIER



Bar color = shortage tier: High Moderate Low

TLPs BY SHORTAGE CATEGORY



Key finding — supply is inverse to subject need. Only 80 TLPs (7.4%) went to **High-need** subjects (Secondary Science 43, Secondary Math 29, Foreign Language 8), while **484 TLPs (44.7%)** went to **Low-need** subjects — **Elementary alone drew 370 permits**, more than every High- and Moderate-need secondary/foreign-language subject combined. Middle-school subjects (all Moderate tier) are the second-largest cluster. In short: TLPs are concentrated where the subject shortage is *lowest*, the opposite of the geographic pattern, where TLPs tracked shortage areas closely.

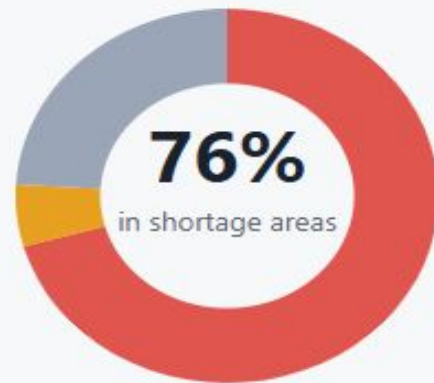


What content areas stand out to you
in the previous slide?

Where the gaps are-TLPs granted

Elementary Education TLPs in Geographic Shortage Areas

2025-2026 • 354 Elementary TLPs with a named district (1 blank excluded)



- 250 High Need (71%)
- 19 Moderate Need (5.4%)
- 85 Adequacy (not shortage) (24%)

269
in shortage areas
(High + Moderate)

85
not in a
shortage area



What are the biggest licensure issues/gaps that you are experiencing in your District or EPP?

3

A Strategic Framework: Preservice Completion

Move candidates who are already in the system across the finish line to full licensure.





A framework built on completion

- Start with who is already here and focus first on educators teaching under Teacher Licensure Plans and provisional licenses
- Map every candidate to a named pathway with a clear finish line (6 CAR pt. 180)
- Pair every pre-service candidate with an experienced mentor teacher and structured support (Ark. Code Ann. § 6-17-2902)
- Track progress against milestones, not just enrollment
- **Define success as a full standard license earned, on time**

4

Progress Points: Moving Through the Pipeline

Five milestones that carry a candidate from first interest to a full standard license.



Arkansas Educator Licensure — Pathways at a Glance

Many entry routes · one shared set of progress points · one Standard License

Office of Educator Preparation & Licensure
Arkansas Department of Education

1 · CHOOSE A PATHWAY

Ark. Code Ann. §§ 6-17-402, 6-17-409, 6-17-403

Traditional preparation

IHE bachelor's-level educator prep program.

6 CAR § 180-302

Alternative preparation

Degree-holders entering teaching (ArPEP, MAT, TFA, AR Teacher Corps).

A.C.A. § 6-17-409

Registered Apprenticeship

Work-based, mentored route to licensure.

A.C.A. § 6-17-409(c)

Work experience (PPTL / HQP)

Experienced professionals & higher-ed faculty; 3 yrs verified content experience.

A.C.A. § 6-17-409(c)(8)

Reciprocity

Educators already licensed in another state.

A.C.A. § 6-17-403

2 · MOVE THROUGH THE PROGRESS POINTS

Every candidate clears these, in order

1

Entry

Admitted to an approved program/pathway; provisional license issued.

6 CAR § 180-301, 180-203; A.C.A. § 6-17-409

2

Background clearance

Criminal records + Child Maltreatment Central Registry checks; must clear before license issues.

A.C.A. § 6-17-410; 6 CAR pt. 194

3

Testing milestones

Content, pedagogy, and science-of-reading assessment (K-6 / SpEd K-12).

A.C.A. § 6-17-402(c)(2); § 6-17-429

4

Clinical practice / Teacher of Record

Supervised classroom practice, culminating in the year-long residency with a trained mentor.

A.C.A. §§ 6-17-2901, 6-17-2902

5

EPP recommendation

Educator preparation program recommends for full licensure. (Alt. programs)

A.C.A. § 6-17-409

3 · REACH FULL LICENSURE

STANDARD LICENSE

Five-year renewable license. Provisional converts to standard once all requirements — including the science-of-reading assessment — are met.

6 CAR §§ 180-206, 180-501; A.C.A. § 6-17-402

Bridges while completing a pathway

TLP	Teacher Licensure Plan — unlicensed teachers (replaces waivers/ETPs under Act 304). Max 3 yrs; district-monitored.
ALP	Additional Licensure Plan — licensed teachers adding a new content area.
ALCP	Administrator Licensure Completion Plan — completing administrator licensure.
ATP	Aspiring Teacher Permit — teacher of record during a year-long university residency; up to one academic year.
PPTL / HQP	Provisional Professional Teaching License / Highly Qualified Professor — work-experience routes (3 yrs verified).

The model in one line: Whatever the entry route or bridge plan, every candidate clears the same progress points and arrives at one five-year renewable Standard License.

Legal landscape: Arkansas LEARNS Act (Acts 2023, No. 237) established year-long residencies; Act 304 of 2025 ended licensure waivers, replaced by Teacher Licensure Plans (Commissioner's Memo LIC-25-011); tiered licensure under A.C.A. § 6-17-402(c) and 6 CAR pt. 180.

The year-long residency

A full school year of mentored, in-classroom practice — the capstone clinical experience.

- Authorized as an alternative preparation pathway or traditional educator preparation program(Ark. Code Ann. § 6-17-409(c)(2))
- Aspiring teachers serve a yearlong residency supported by a trained mentor (Ark. Code Ann. § 6-17-2902; LEARNS Act, Acts 2023, No. 237)
- Mentors meet State Board requirements and provide structured, ongoing support
 - Lead or Master Educator designation listed on license (Preferred)
 - A minimum of three years of teaching experience
 - Effective Teacher Summative Evaluation
 - Coaching Training
- Bridges theory and practice, candidates learn while contributing to real classrooms
- Strengthens retention by making the first year a supported one



Do you have a framework in place to recruit and retain candidates? How do you ensure unlicensed candidates make it to a standard license?

5

Pathways to Full Licensure

Multiple routes — including Teacher Licensure Plans — lead to the same standard license.





Who is a licensure plan for?

A Licensure Plan is the bridge to full licensure or additional licensure. It is for:

- Any individual teaching in a public or charter school who does not hold a current teaching license-If a Charter Waiver is not present.
- Any individual serving as a school counselor or library media specialist who does not hold a license
- Any licensed educator teaching outside their licensed content area
- Any educator who is not eligible for a provisional license
- In every scenario, the individual must hold a bachelor's degree.

The three licensure plans

One plan framework, three audiences — each a structured, monitored route to full licensure.

TLP

Teacher Licensure Plan

For unlicensed teachers.

The primary replacement for waivers and Emergency Teaching Permits under Act 304.

ALP

Additional Licensure Plan

For licensed teachers teaching out of area.

Held while completing the added program requirements for a new content area.

ALCP

Administrator Licensure Completion Plan

For licensed teachers serving as administrators.

Held while completing administrator licensure requirements.



What is a Licensure Plan?

A Licensure Plan is:

- Approved annually by the DESE Licensure Office
- Granted to both the individual and the district
- Limited to a maximum of three (3) years
- Tracked by the district, which is responsible for monitoring the individual's progress toward full licensure



The three-year timeframe

Exceptions & clarifications

- **Individuals get a total of three (3) years regardless of subject area or district**
- Special education: an individual cannot teach more than three (3) years under any exception or provisional license while working toward a standard license, and must be enrolled in a program leading to special education licensure (retroactive under IDEA)
- Long-Term Substitute (LTS) in special education, years served on the LTS are deducted from the three years
- Emergency Teaching Permit (ETP), past years on the ETP are deducted from the three years (No Longer Available)

Who is eligible? AQT and the two tiers

- Pass all required Arkansas background checks within the last year
- Hold a bachelor's degree or higher
- Submit a completed Arkansas Qualified Teacher (AQT) form if teaching a core subject: math, English language arts, science, social studies, elementary K-6, or special education K-12

TIER 1 • AQT

Individuals who ARE Arkansas Qualified Teachers.

Placed on a Tier 1 plan with up to **three (3) years** on the licensure plan.

TIER 2 • NOT YET AQT, 2025-2026

Individuals who were NOT yet AQT.

Placed on a Tier 2 plan in the 2025-2026, had **one (1) year to reach AQT**, to renew for a second and third year.

Tier 2 was a temporary status that is unavailable moving forward.



Licensure plans to add areas

- Additional Licensure Plan (ALP) — for licensed individuals (standard or provisional) teaching outside their content area while completing additional program requirements
- Administrator Licensure Completion Plan (ALCP) — for licensed individuals serving in administrative roles while completing administrator licensure requirements

What changed: only the monitoring of progress. Districts determine yearly progress and monitor accordingly. An individual must be eligible for a standard license at the end of three (3) years.

ADE LICENSE/CODE	Test Out Available with Standard License	TEST NAME	TEST CODE	PASSING SCORE
Administrator, Building (P-12) (276)		School Leaders Licensure Assessment (SLLA)	6990	151
Administrator, Curriculum/Program (P-12) (various)		School Leaders Licensure Assessment (SLLA)	6990	151
Administrator, District (P-12) (277)		School Superintendent Assessment (SSA)	6991	157
Adult Education (518)		Praxis Fundamental Subjects: Content Knowledge	5511	148
Agriculture Sciences and Technology (7-12) (218)	✔	Praxis Agriculture	5701	134
Alternative Learning (Not a licensure area. AQT ONLY)	✔	Praxis Fundamental Subjects: Content Knowledge	5511	148
American Sign Language (K-12) (529)	✔	American Sign Language Proficiency Interview	634	170 (3+)
Art (K-12) (259)	✔	Praxis Art: Content Knowledge	5134	145
Biology/Life Science (7-12) (268)	✔	Praxis Biology	5236	142
Business Technology (4-12)(250)	✔	Praxis Business Education: Content Knowledge	5101	142
Chemistry (7-12) (133)	✔	Praxis Chemistry	5246	133
Chinese (Mandarin) (K-12) (708)	✔	Praxis Chinese (Mandarin): World Language	5665	152
Coaching endorsement (K-12) (271)		Praxis Physical Education: Content Knowledge	5091	149
Computer Science (4-12) (528)	✔	Praxis Computer Science	5652	135
Drama (7-12) (113)	✔	Praxis Theatre	5641	154
		OR		
		Praxis Speech and Theatre	5222	139
Drama/Speech K-12 (274)	✔	Praxis Speech Communication: Content Knowledge	5221	141
		AND		
		Praxis Theatre	5641	154
		OR		
		Praxis Speech and Theatre	5222	139
		Driver's Education Assessment (NEW Sept. 1, 2025)		

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DEPARTMENT OF EDUCATION

Jacob Oliva
Secretary | Read Bio ▶
Department of Education

ADE Commissioner's Memo
Jacob Oliva, Commissioner

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DIVISION OF ELEMENTARY
& SECONDARY EDUCATION

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iMemo Information

Memo NumberLIC-25-004

Memo Date12/3/2024

Memo TypeInformational

UnitEducator Effectiveness & Licensure

Regulatory Authority

Response RequiredNO

Assistant Principal; Assistant Superintendent; Bookkeepers; Child Nutrition

Contact: Amy Tucker
Email: amy.tucker@ade.arkansas.gov



Licensure plans to add areas

No testing required for building or district level licensure if an approved program of study was completed within the last ten years (10) and the EPP recommends the candidate for licensure.

Choose the right pathway

Multiple routes lead to the same standard license — Ark. Code Ann. §§ 6-17-402, 6-17-409, 6-17-403.

- Traditional — bachelor's-level educator preparation at an institution of higher education (6 CAR § 180-302)
- Alternative educator preparation programs — for degree-holders entering teaching (Ark. Code Ann. § 6-17-409)
- Registered Apprentice— work-based, mentored routes
- National programs — Teach For America and the Arkansas Teacher Corps
- Master of Arts in Teaching, or
- PPTL, a pathway based on professional work experience
- Reciprocity — for educators already licensed in other states (Ark. Code Ann. § 6-17-403)

Work-based alternative pathways to licensure

PPTL

Provisional Professional Teaching License

A three-year provisional license for an experienced professional to teach part- or full-time as teacher of record in an Arkansas public school.

Requires a minimum of three (3) years of work experience in the specific content area to be taught, verified by a previous employer with job duties and dates.

HQP

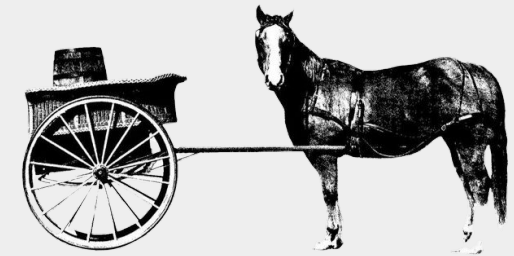
Highly Qualified Professor

For experienced higher-education faculty entering K-12 teaching.

Requires a master's degree or higher and verification of three (3) years of work experience as teacher of record in the licensure content area at an accredited institution of higher education.

Aspiring Teacher Permit — purpose

- Allows a school district to employ an educator as teacher of record in the area in which they are completing a year-long residency through an approved Arkansas university
- Intended for a teaching vacancy — not for a temporary or long-term substitute
- Aspiring teachers are full teachers of record.
 - Act 237 of 2023, the LEARNS Act, amended Ark. Code Ann. § 6-17-2403 to require classroom teachers to be paid a minimum base salary of \$50,000 beginning in 2023-24.



Don't put the cart before the horse — apply before the teacher starts.

Who may apply: the form must be completed by a superintendent or a superintendent's designee — not by the individual who will teach under the permit.

Aspiring Teacher Permit — requirements

THE ASPIRING TEACHER

Cleared background checks

Meets all requirements for an internship / residency at the IHE

IHE has a signed MOU / support plan with the district ensuring additional support

Passing scores on all content assessments required for licensure (including Foundations of Reading for Elementary K-6)

Recommended for employment as teacher of record, in the appropriate licensure area, by the district (after approval by DESE)

THE MENTOR TEACHER

Assigned by the district, in the same school building

Lead or Master Educator designation listed on license

A minimum of three (3) years of teaching experience

Effective Teacher summative evaluation

Coaching training



Licensure exceptions still available

These exceptions remain — note the change to Long-Term Substitute.

- Aspiring Teacher Permit (ATP) — for candidates serving as teacher of record while completing a traditional internship through an approved Arkansas university
- Long-Term Substitute (LTS) — allowed only under specific circumstances such as maternity leave, medical leave, catastrophic events, or military deployment; a true vacancy may not be filled with a long-term substitute
- Effective Teacher Licensure (ETL) — permits a licensed teacher to teach one grade level above or below the grade in which they were evaluated as effective



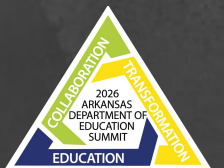
What happens next?

- The district completes the Teacher Licensure Plan application in the District Portal
- DESE contacts the individual and works with them to complete the plan or the candidate reaches out via the [Licensure Booking Page](#).
- Once complete and signed by the prospective teacher, the plan is sent to the district to sign and return
- A copy is kept on file at the district and in the individual's AELS profile
- Each year after the first, the district notifies DESE Licensure that the individual is still employed
- DESE awards the plan for a total of three (3) years
- **After the third year, the individual must be eligible for a provisional license**

6

Actionable Strategies & the District Portal

Concrete next steps — and where the work actually happens.



What you can do now

DISTRICT & SCHOOL LEADERS

Audit every permit and provisional teacher and map each to a completion plan

Protect time and assign trained mentors for residents and provisional teachers

Build “grow-your-own” partnerships with preparation providers

PREPARATION PROVIDERS

Make testing and clinical placement on-time, not last-minute

Publicly document science-of-reading preparation (Ark. Code Ann. § 6-17-429)

Use residency partnerships to co-develop and retain candidates



Things to consider when hiring — TLP

- MAT programs have a six-hour rule — candidates must be eligible for a provisional license after six hours of coursework (exception: special education)
- Is the individual an Arkansas Qualified Teacher (AQT)?
- Has the individual held an LTS in special education, or an Emergency Teaching Permit (ETP)?
- Has the individual ever held a provisional license?
- Reciprocity or provisional-eligible — encourage the candidate to obtain a provisional license
- Check “Ethics Violations” in LEA Insights (superintendent)



Things to consider when hiring — ALP / ALCP

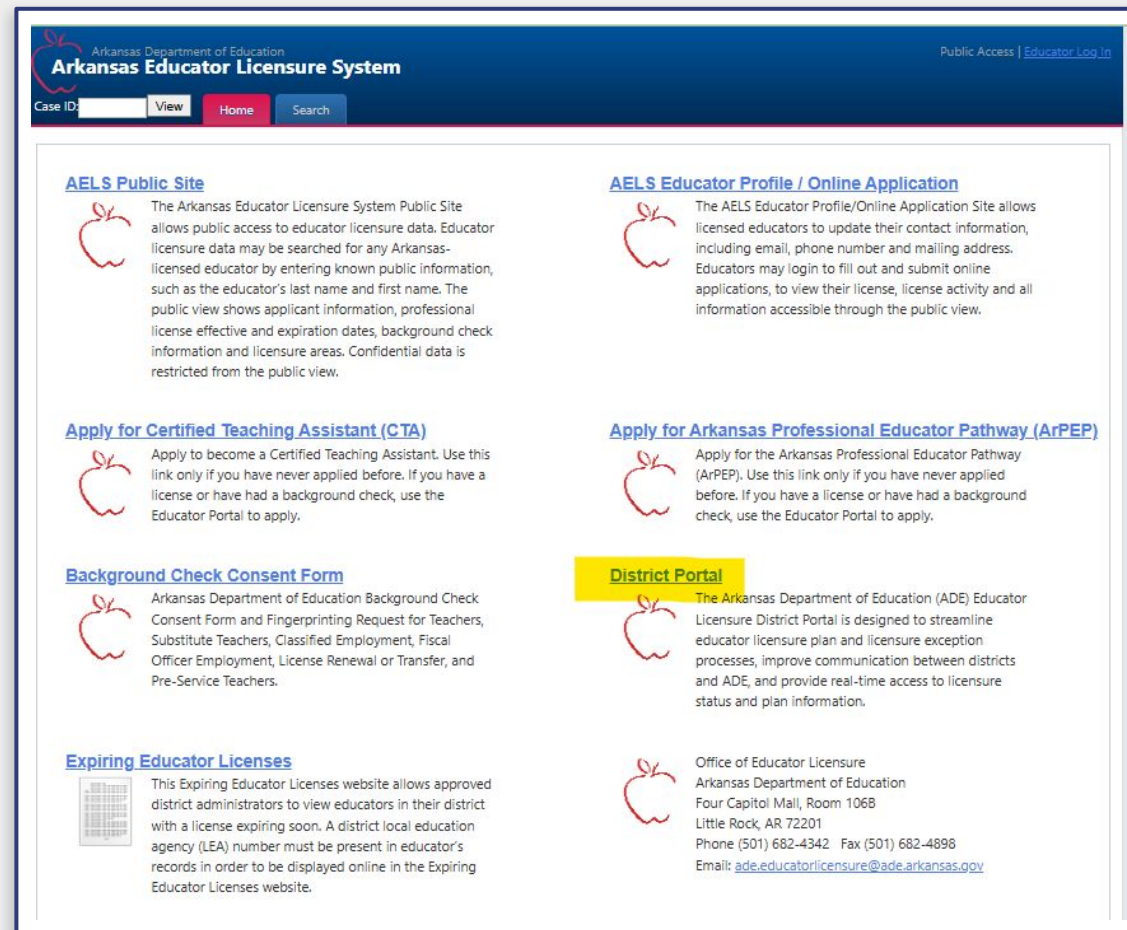
- Arkansas Qualified Teacher (AQT) in the core area for provisional
- Has the individual held an ALP previously in the same area?
- Must hold either a provisional or standard license
- If on a provisional license, they must teach halftime in the provisional licensure area
- ALCP candidates must be enrolled in a program, preferably in Arkansas
- Check “Ethics Violations” in LEA Insights



What are some specific scenarios that you have in your district that you are grappling with that others might be experiencing with regard to getting candidates fully licensed?

The District Portal — where it all happens

- Teacher Licensure Plans, ALPs, ATPs, and ALCPs are now requested through the District Portal
- TLPs also appear in AELS — review status in the District Portal or AELS to see if a plan has been awarded
- Licensure maintains a list of TLPs, ALPs, ATPs, and ALCPs that have been requested



The screenshot shows the Arkansas Educator Licensure System (AELS) website. The header includes the Arkansas Department of Education logo, the title "Arkansas Educator Licensure System", and links for "Public Access" and "Educator Log In". Below the header is a search bar with "Case ID:" and buttons for "View", "Home", and "Search".

The main content area is divided into two columns. The left column contains links to the "AELS Public Site", "Apply for Certified Teaching Assistant (CTA)", "Background Check Consent Form", and "Expiring Educator Licenses". The right column contains links to the "AELS Educator Profile / Online Application", "Apply for Arkansas Professional Educator Pathway (ArPEP)", and a highlighted "District Portal" link. The "District Portal" link is highlighted with a yellow background and a red apple icon. Below the "District Portal" link is contact information for the Office of Educator Licensure, including the address, phone, fax, and email.

AELS Public Site
The Arkansas Educator Licensure System Public Site allows public access to educator licensure data. Educator licensure data may be searched for any Arkansas-licensed educator by entering known public information, such as the educator's last name and first name. The public view shows applicant information, professional license effective and expiration dates, background check information and licensure areas. Confidential data is restricted from the public view.

AELS Educator Profile / Online Application
The AELS Educator Profile/Online Application Site allows licensed educators to update their contact information, including email, phone number and mailing address. Educators may login to fill out and submit online applications, to view their license, license activity and all information accessible through the public view.

Apply for Certified Teaching Assistant (CTA)
Apply to become a Certified Teaching Assistant. Use this link only if you have never applied before. If you have a license or have had a background check, use the Educator Portal to apply.

Apply for Arkansas Professional Educator Pathway (ArPEP)
Apply for the Arkansas Professional Educator Pathway (ArPEP). Use this link only if you have never applied before. If you have a license or have had a background check, use the Educator Portal to apply.

Background Check Consent Form
Arkansas Department of Education Background Check Consent Form and Fingerprinting Request for Teachers, Substitute Teachers, Classified Employment, Fiscal Officer Employment, License Renewal or Transfer, and Pre-Service Teachers.

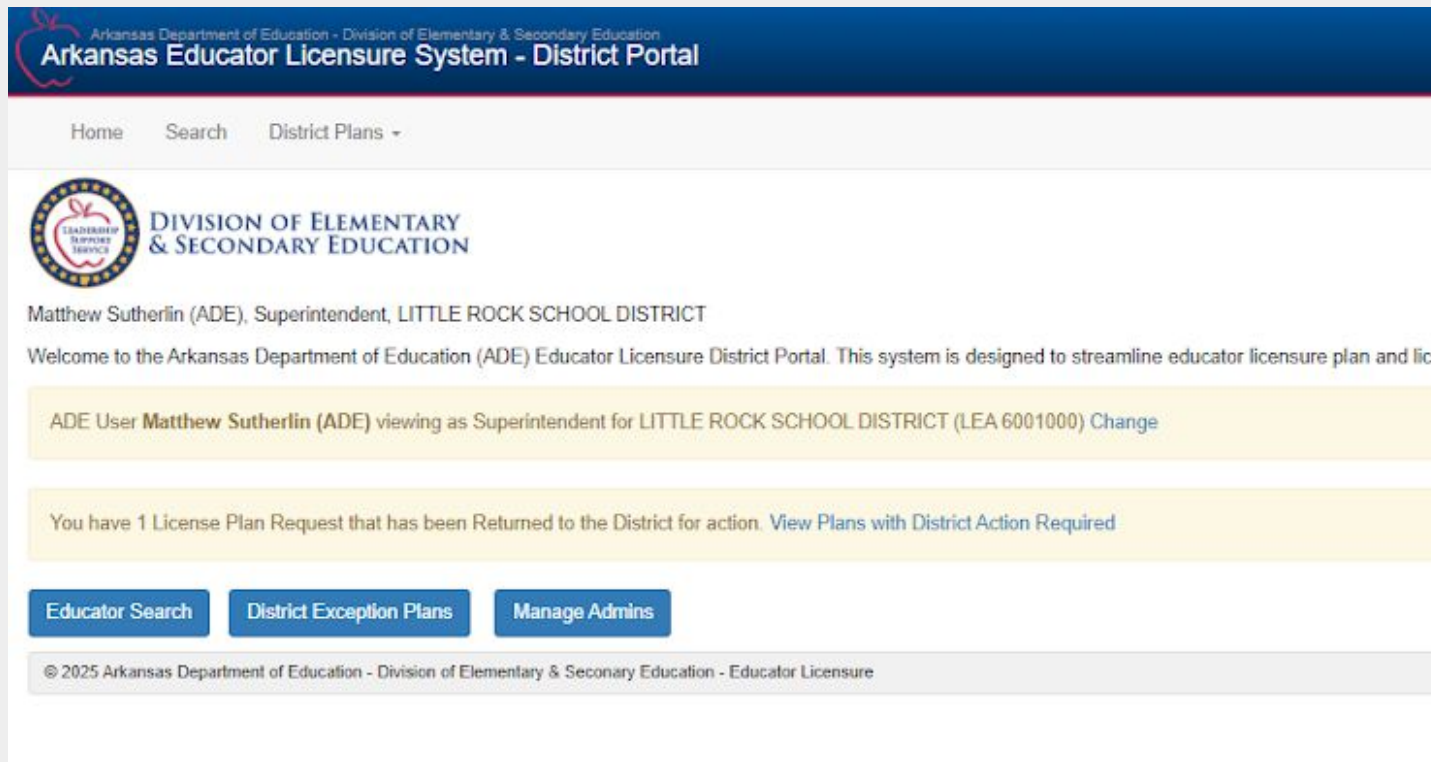
Expiring Educator Licenses
This Expiring Educator Licenses website allows approved district administrators to view educators in their district with a license expiring soon. A district local education agency (LEA) number must be present in educator's records in order to be displayed online in the Expiring Educator Licenses website.

District Portal
The Arkansas Department of Education (ADE) Educator Licensure District Portal is designed to streamline educator licensure plan and licensure exception processes, improve communication between districts and ADE, and provide real-time access to licensure status and plan information.

Office of Educator Licensure
Arkansas Department of Education
Four Capitol Mall, Room 1068
Little Rock, AR 72201
Phone (501) 682-4342 Fax (501) 682-4898
Email: ade.educatorlicensure@ade.arkansas.gov

Arkansas Educator Licensure System (AELS) — the District Portal link

Inside the District Portal



- Educator Search — find an individual and add an exception or plan request
- District Exception Plans — view all active plans and their status
- Manage Admins — add the individuals who can submit plans and exceptions

Finding an educator & adding a plan

Arkansas Department of Education - Division of Elementary & Secondary Education
Arkansas Educator Licensure System - District Portal

Matthew Sutherland (ADE) Logout

Home Search District Plans

Educator Search

Case ID

or

Last Name

First Name

Middle Name

SSN

All 9 digits or Last 4

Date of Birth

mm/dd/yyyy

If you are not using a Case ID we recommend using as much information as you have, including DOB and SSN to insure an accurate match. Do not include dashes in the social security number. Insufficient information can result in slow or failed searches.

Search Reset

If the educator you are searching for does not appear in the system, please take the following steps:

- Confirm the spelling of the educator's name and other identifying information.
- If the educator is still not found, verify whether they have submitted a background check to ADE. Background check consent forms must be completed before an educator can be added to the system.

If you need further assistance, please contact the ADE Educator Licensure Office at (501) 682-4342 or email ade.educatorlicensure@ade.arkansas.gov.

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Educator Search returns the individual's record, where the district adds the exception or plan request and tracks it through to approval.

Submitting & tracking a plan



Arkansas Department of Education - Division of Elementary & Secondary Education

Arkansas Educator Licensure System - District Portal

Home

Search

District Plans

Case ID: 2425931

Name: DOE, JOHN D

License

License Status: **Approved**

Issue Date: 10/9/2024

Code	Area	Grade Low
200	Mathematics	7
258	Special Education	K

Education

Degree Level	Degree	Institution
Bachelors		University of Ar

Educator Plan Requests

Educator has no Licensure Plans

Select Licensure Plan Type to add

-- Select Licensure Plan --

-- Select Licensure Plan --

ALP - Additional Licensure Plan

TLP - Teacher Licensure Plan

ALCP - Administrator Licensure Completion Plan

LTS - Long-Term Sub

ATP - Aspiring Teacher Permit

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Add Licensure Exception / Plan

Plan status, at a glance

PROCESSING

Licensure is processing the request

APPROVED

Licensure has awarded the exception or plan

UNSUBMITTED

Not yet submitted to Licensure — still editable

DISTRICT ACTION REQUIRED

Returned to the district for more information

Reaching Full Licensure, Together

Most unlicensed teachers are already here and partway through the pipeline. A completion-focused framework, clear pathways, and the year-long residency move them to full licensure.

Questions & Discussion

For more information on licensure plans, contact:

Dr. Matthew Sutherlin — Director of Licensure & Ed Prep · matthew.sutherlin@ade.arkansas.gov

Annette Childs — Coordinator of Licensure · annette.childs@ade.arkansas.gov

