

Adult Dependent Care Claim Form

Claimant: _____

Address: _____

E-mail: _____ Telephone: _____

Guidelines

1. Members may make a claim only for the days they attended Summer Conference.
2. The Association will subsidize only for those costs that are in addition to the normal adult dependent care costs the member would have paid if the member were not carrying out Association business.
3. The payment for care shall be reimbursed with original receipts only.
4. "Adult dependent" is defined as any adult family member over the age of 18 who resides with the member and for whom the member provides the financial support for the necessities of life.
5. A claim for care is to be submitted to the provincial Association by August 30.
6. The amount to be paid for adult care expenses will be reviewed on an annual basis by Finance.
7. If the distance travelled exceeds 500 km one way and the member is away for additional days to travel to and from Summer Conference, one additional day may be claimed each way, supported by accommodation receipt. (Note that these claims are "in transit" and are not to be used for an extra night's stay in the Banff area).

Name of Dependent	Number of Days Attending Summer Conference	Total Claim (original receipts required)

I have read the above and attest that this claim meets the guidelines as outlined above.

Signature Date

Claims must be received no later than August 30.

Please submit this form to Marianne Moffatt at marianne.moffatt@ata.ab.ca

or

By mail: The Alberta Teachers' Association
11010 142 Street NW, Edmonton AB T5N 2R1
Attention: Marianne Moffatt

If you do not currently get expenses paid by the ATA by electronic funds transfer, please submit a void cheque with the subsidy form so payment can be processed.



The Alberta
Teachers' Association