

Volunteer Lead: At a Glance

Your shift, start to finish. Keep this with you.

You are the point of contact for the gate and the Info Booth. Train, answer the radio, run the loop, keep radios moving.

Your Segment

- Morning 9:30–1:30 · Mid 1:30–5:30 · Evening 5:30–10:00. Arrive ~15 min early.
- Hand off anything in motion to the next Lead. BODOD owns after 10 PM.

Your Core Four

- 1 Train.** Gate volunteers hands-on. First Info Booth shift fully, then they cascade.
- 2 Answer the radio.** You're who volunteers reach. Handle what's above their scope.
- 3 Run the loop.** Drive Info Booth to gate every two hours to bring gate volunteers over.
- 4 Keep radios working.** Make sure gate and Info Booth have charged radios. Check out, return.

Training

- **Gate:** full hands-on. ID checks, ticket lookup, wristbands, cash sales, dispute code.
- **Info Booth:** train the first shift of the day, then each shift trains the next.

The Pickup Loop

- **Every two hours, Info Booth to gate.** It's your loop; a willing Info Booth volunteer is backup only.

Radios

- Gate and Info Booth both need charged radios. You check out and return; Info Booth keeps them charging.

Log It

- Anything our documents didn't cover goes in the Issues Log.

WHEN SOMETHING'S ABOVE YOU

Radio BODOD.

Safety, a minor without a guardian, a dispute you can't resolve: BODOD.